



FULL CIRCLE FINE ART SERVICES

Film Processing Mail-in Order Form

**ALL FILM NEGATIVES WILL BE DISPOSED OF
AFTER 30 DAYS IF NOT PICKED UP OR SHIPPED**

Procedures:

1. Fill out form completely. Please make sure email address is printed clearly.
2. Mail film and form to Full Circle.
3. We strongly recommend shipping with tracking as well as using a padded or reinforced mailer or box (under 10"w x 12"l x 2"h). Do not mail in a letter envelope.
4. When we receive your film, you will get an email with your invoice which can be paid online. **Film will not be processed until the invoice is paid.**
5. Please allow approximately 1 week for all color 35mm and 120 film and approximately 2 weeks for black and white 35mm and 120 film.

Name		
Address		
City	State	Zip
Phone Number	Email	

FILM TYPE:

Check all that apply: ☐ **Color (C41)**

☐ **Black and White**

Write quantity of rolls
next to all formats
that apply:

Format: (cost per roll)

_____ 35mm \$5.75

_____ 120 \$6.25

_____ 220 \$12.00

**Disposable cameras
contain 35mm film*

Format: (cost per roll)

_____ 35mm \$8.75

_____ 120 \$9.50

_____ 220 \$15.00

ADDITIONAL SERVICES (OPTIONAL):

Check all that apply:

☐ **Push \$5.50/stop**

of stops: _____

☐ **Pull (BW ONLY) \$5.50/stop**

of stops: _____

☐ **Cut and Sleeve** Cost per roll:

\$5.00 35mm&120 / \$8.00 220

☐ **Enhanced Scans \$3.00/roll**

Add-on to roll scans (below): Skip the editing
process for print-ready files with richer colors and
contrast *see next page for details

☐ **Digital Contact Sheet \$15.00/roll**

35mm & 120

☐ **Printed Contact Sheet \$20.00/roll**

35mm & 120

ROLL SCANNING:

☐ **NONE**

Select at least 1:
(cost per roll)

(Process Only)

No digitals, receive film
negatives only

**Print size equivalents
given for full frame
35mm film*

Write quantity of rolls shot using
1/2 frame camera, if any:

☐ **Preview***

\$9.00 35mm&120 / \$12.00 220

1500 px, equivalent of a 6"
print, 8bit JPEG (email/drive)

Ideal for screen use

_____ **1/2 Frame Fee**

Add \$3.00/roll

☐ **Premium***

\$15.00 35mm&120 / \$18.50 220

3000 px, equivalent of a 12" print,
8bit JPEG, (email/drive)

Ideal for medium size printing

_____ **1/2 Frame Fee**

Add \$5.00/roll

☐ **Professional***

\$25.00 35mm / \$22.00 120 / \$35.00 220

6000 px, equivalent of a 24" print, 16bit TIFF
(FLASH DRIVE ONLY)

Ideal for cost effective, large format files

_____ **1/2 Frame Fee**

Add \$15.00/roll

NOTES: Anything else we should know about your order? If you are ordering different services for different rolls, please describe your order here AND clearly identify rolls according to services required:

SERVICE DELIVERY:

Digital Scan Delivery (Select at least 1):

At least one flash drive option required for Pro Scans

- ☐ Email via WeTransfer
- ☐ Upload to enclosed flash drive (client drive)
- ☐ Upload to flash drive purchased from Full Circle: \$16*

*If you select a flash drive option, it will be returned to you with your negatives according to your choice in the next section

Negatives (Select at least 1):

- ☐ Pick up at Full Circle
- ☐ No negatives, destroy after scans have been received**
- ☐ Ship negatives: (select 1 shipping option below)

	1-4 rolls		5-9 rolls		10+ rolls	
USPS Ground	\$10		\$11		\$13	
USPS Priority	\$14		\$15		\$19	

ADDITIONAL INFORMATION:

The 30-day holding period for negatives begins on the date your scans are delivered or a text notification is sent for process-only orders. If you cannot pick up your negatives in this time, please call or email us before the holding period ends to place an additional hold on your negatives or to set up shipping.

WeTransfer links expire 30 days after sending. You must download your files before this time or your negatives will have to be rescanned for an additional scanning fee.

You can purchase a flash drive from Full Circle. 32GB and 64GB drives cost \$16, however if your order requires a larger size drive, we will contact you with pricing.

Enhanced Scans can be added on to any of our roll scanning options. Our baseline roll scans, whether Preview, Premium, or Pro, provide general color balancing and density adjustments to capture full spectrum results with the widest possible range of information available in your negative. We refer to this as a “raw scan”. The Enhanced Scan uses a custom profile designed by our photo technicians that delivers refined global adjustments to your images such as increasing saturation and contrast.

**We recommend keeping your negatives. Film negatives are the master file of your photos, and they are a fun, unique aspect of analog photography. If you ever want higher resolution digital files, or to print your photos at larger sizes, you will need your negatives to do so.

Mail To:

Full Circle Fine Art Services
C/O Photo Lab
33 East 21st Street
Baltimore, MD 21218

Questions?

(410) 528-1868
customerservice@fullcirclephoto.com



I give Full Circle permission to contact me via SMS

Shipping Label

Attach mailing label to box or padded envelope and enclose film order form. Postage not included. We highly recommend shipping with tracking. Full Circle is not liable for film lost in shipping.

From: _____

Package contains film, please handle with care

Use Correct
Postage

Full Circle Fine Art Services, Inc
C/O Photo Lab
33 East 21st Street
Baltimore, MD 21218